

**City of Charlottesville  
City Manager's Office  
MEMO**



**TO:** Planning Commission  
**FROM:** Leslie Beauregard, Director, Budget and Performance Management  
Ryan Davidson, Budget and Management Analyst  
**CC:** Maurice Jones, Acting City Manager  
Jim Tolbert, Director, NDS  
City Council  
**DATE:** November 16, 2010  
**SUBJECT:** **FY 2012 – 2016 Proposed Capital Improvement Program**

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I am pleased to present to the Planning Commission the Proposed FY 2012-2016 Capital Improvement Program (CIP). What is being presented to the Planning Commission reflects what we know at this time regarding the City's total revenue and expenditure needs for FY 2012, and should be considered a **DRAFT**. There are still many unknowns, principally, how our revenues are projected to perform in FY 2012, and how additional State cuts will impact the City, not only on the revenue side but what expenditures will the City be expected to pick up if the State passes along more unfunded mandates. Until staff has a complete picture for the total budget, the 5 year CIP will remain a work in progress and could see adjustments between now and when the Proposed Budget is presented to Council in March.

Staff looks forward to the upcoming discussion with the Planning Commission on this draft 5 year plan. If you have questions or need more information before the Planning Commission meeting, please don't hesitate to contact me (beauregard@charlottesville.org) or Ryan Davidson, Budget and Management Analyst (davidson@charlottesville.org).

**Information for November 23<sup>rd</sup> PC Work session**

In preparation for the November 23<sup>rd</sup> Planning Commission work session, attached is information on the Proposed FY 2012-2016 Capital Improvement Program (CIP).

The following are attachments for your review:

**Attachment I** – Evaluation Criteria for Project Ranking

**Attachment II** – FY 2012-2016 Proposed CIP

**Attachment III** – Proposed FY 2012 CIP Revenue and Expenditure  
Description Summary

**Attachment IV** – FY 2012-2016 Unfunded CIP Projects List

**Attachment V** – Final Project Criteria Scoring

**Attachment VI** – Project Request Forms

**FY 2012 - 2016 Capital Improvement Program Development Process**

The CIP process begins in August of each year when the City departments are asked to submit their CIP projects to the Budget Office. As departments are preparing their CIP requests, they are asked to rank their projects based on a set of nine fixed criteria. This criteria not only helps the department think about the type of requests they are submitting, but serves as a key factor when the CIP Budget Development Committee begins to discuss the projects as a whole, since generally requests far outweigh available funding.

As part of last year's process, the City Planning Commission developed a list of five priorities coming from the City of Charlottesville's Comprehensive Plan to be used for ranking new and modified CIP submissions. These priorities were again used for the FY 2012 – 2016 CIP Review Process to assist with the ranking of the CIP submissions. The priorities identified by the Planning Commission for the FY 2012 -2016 CIP Review Process are:

- Improve, expand, and enhance the park system to meet diverse user needs;
- Reduce single occupancy vehicle trips by expanding alternative modes of mobility;
- Increase diversity of affordable housing options;
- Improve the quality of streams, rivers and riparian zones;
- Promote vitality in Entrance Corridors.

These priorities, which are also listed on the Request Form Instructions, are to be used to answer Criteria # 4B which states the following:

*Does the project meet one of the Comprehensive Plan priorities as identified by the City of Charlottesville Planning Commission?*

For the FY 2012 CIP Request Process the CIP submissions have been separated into two categories. The categories are explained below and each of these categories had a separate and distinct request form.

1. Existing Projects: The projects in this category are already included within the current 5 year CIP for FY 2011 – 2015 and have no significant changes in projected funding. These projects did not go through the full ranking process but were still thoroughly reviewed, to assess the merits of the project remaining in the Proposed FY 2012 – 2016 CIP.

2. New or Modified Projects – The projects in this category are either projects that are brand new, were requested but not approved in the FY 2011 – 2015 CIP, or were included in the FY 2011 – 2015 CIP but the amount or timing of the funding changed from what was originally projected. These projects were required to go through the full ranking and review process.

CIP submissions are received by the Budget Office in mid-September. In late September the CIP Staff Ranking Committee begins meeting to discuss, and if necessary re-rank, the requested projects. The CIP Staff Ranking Committee consists of staff members from Neighborhood Development Services, Public Works, Budget, Parks and Recreation, Public Safety, a Planning Commission member, and one member from a non-CIP requesting department, which for the FY 12 process was the Department of Finance.

The re-ranked new and modified CIP submissions, existing project CIP submissions, and recommendations from the CIP Ranking Committee are then forwarded to the CIP Budget Development Committee who then reviews all projects and their criteria scoring, and develops a CIP recommendation that reflects the fiscal realities and the overall priorities of the City and its needs. The CIP Budget Development Committee consists of the Acting City Manager, COO/CFO, Finance Director, the Director of Budget and Performance Management, the Budget and Management Analyst, and one member from the Planning Commission.

It is the final proposal from this Committee that then comes before the Planning Commission for review and feedback. For the current process, the Planning Commission will first discuss the FY 2012-2016 Proposed CIP at its November 23<sup>rd</sup> work session, followed by a public hearing at the regular meeting on December 14<sup>th</sup>.

On March 7<sup>th</sup>, the FY 2012-2016 Proposed CIP is presented to City Council as part of the FY 2012 Proposed City Operating and Schools Budget. During the next month and a half the budget is reviewed by City Council at which time City Council may make changes to the CIP. The City Budget, along with the first year of the 5 year CIP, is adopted by Council no later than April 15<sup>th</sup>.

### *Code of Virginia*

§ 15.2-2239. Local planning commissions to prepare and submit annually capital improvement programs to governing body or official charged with preparation of budget

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities, including any road

improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

**Unfunded Project List**

Also attached is the FY 2012 – 2016 Unfunded CIP Project List (**Attachment IV**). These projects are ones that have not been selected to receive funding or receive a lower funding amount than was requested. A brief explanation for the funding decision is provided in the notes column of this spreadsheet.

# Attachment I

## Evaluation Criteria for Project Ranking



**City of Charlottesville, Virginia**  
**FY 2012 – 2016 Capital Improvement Program**  
**Project Evaluation and Criteria Scoring**

**Criteria #1 – Legal Mandate** **Weight = 5**

*Is the project required by actual law, regulation, court mandate, or other legal liability?*

**Scoring**

- 5 Project is required by actual law, regulation, or court mandate, or other legal liability.
- 0 Project is not required by actual law, regulation, or court mandate, or other legal liability.

**Criteria #2 – Public Health and Safety** **Weight = 3**

*Does the project eliminate or prevent an existing health, environmental, or safety hazard?*

**Scoring**

- 5 Project completely eliminates or prevents an existing health, environmental, or safety hazard.
- 3 Project partially eliminates or prevents an existing health, environmental, or safety hazard.
- 0 Project does not eliminate or prevent an existing health, environmental, or safety hazard.

**Criteria #3 – City Council Adopted Strategic Vision** **Weight = 3**

*Does the project help meet the goals of the City Council Strategic Vision?*

- 5 Project does meet the goals of the City Council Strategic Vision
- 0 Project does not meet the goals of the City Council Strategic Vision

**Criteria #4-A – Comprehensive Plan** **Weight = 4**

*Does the project help meet the goals of the City of Charlottesville’s current Comprehensive Plan?*

**Scoring**

- 5 Project meets the goals of the City of Charlottesville’s current Comprehensive Plan.
- 0 Project does not meet the goals of the City of Charlottesville’s current Comprehensive Plan.

**Criteria #4-B – Comprehensive Plan** **Weight = 4**

*Does the project meet one of the Comprehensive Plan priorities as identified by the City of Charlottesville Planning Commission?*

**Scoring**

- 5 Project meets one of the Comprehensive Plan priorities as identified by the City of Charlottesville Planning Commission.
- 0 Project does not meet one of the Comprehensive Plan priorities as identified by the City of Charlottesville Planning Commission.

**Criteria #5 – Infrastructure Investment / Protection** **Weight = 3**

*Does the project protect and preserve the City’s infrastructure?*

**Scoring**

- 5 The project improves and / or protects the City’s infrastructure.
- 3 The project maintains the City’s current infrastructure.
- 0 The project does not protect or preserve the City’s infrastructure.

**Criteria #6 – Environmental Sustainability/LEEDS Building Certification**

**Weight = 2**

*Does the project support the City of Charlottesville’s environmental sustainability goals and commitments?*

**Scoring**

- 5 Project directly meets the City’s environmental sustainability goals/commitments (e.g., the project is directly related to a sustainability initiative and/or is committed to pursuing LEED certification for new construction or major renovations, where applicable)
- 3 Project contributes to the City’s environmental substantiality efforts
- 0 Project neither fulfills a LEED requirement nor does it contribute to the City’s environmental substantiality efforts.

**Criteria #7 – Encouragement of Economic Development**

**Weight = 2**

*Will the project help stimulate development or redevelopment of properties and/or encourage economic development in the City corridors?*

**Scoring**

- 5 The project will encourage increased economic development in the City’s corridors.
- 0 The project will not encourage increased economic development in the City’s corridors.

**Criteria #8 – Impact on City Operational Finances / Revenue Generation**

**Weight = 1**

*Will the project have a positive, neutral, or negative impact on the City’s Operational Finances?*

**Scoring**

- 5 The project will result in a positive net impact on City finances.
- 3 The project will result in a neutral net impact on City finances.
- 0 The project will result in a negative net impact on City finances.

**Areas of Special Consideration**

- The project has a payback schedule of 5 years or less. +3 points
- The project ties into other existing or proposed projects. +1 point
- There is demonstrated public support for the project. +1 point
- Leveraging of outside funding is available for the project. +1 point
- The project increases level of service provided by the City. +1 point
- The project will be done in partnership with another organization(s) – outside of a funding partnership which is included in the Leveraging of outside funding area of special consideration. +1 point

**Scoring of CIP Projects**

Each CIP Criteria will have a raw score and a weighting. The raw score measures how well a project meets the definition of the criteria. The weighting measures the relative significance of the criteria compared to other criteria. The total criteria score a project receives is calculated by multiplying the raw score by the weighting and then adding them together to produce a total criteria score for the project. The points received for the areas of special consideration are then added to the total criteria score to come up with the total project score for the CIP submission.

*For example:*

<b>CIP Criteria</b>	<b>Raw Score</b>	<b>Weight</b>	<b>Total Criteria Score</b>
Legal Mandate	5	5	25
Public Health and Safety	5	3	15
Council Strategic Vision	5	3	15
Comprehensive Plan – 4A	5	4	20
Comprehensive Plan – 4B	0	4	0
Infrastructure Investment	3	3	6
Environmental Sustainability	5	2	15
Economic Development	0	2	0
City Operational Finances	0	1	<u>0</u>
	<b>TOTAL CRITERIA SCORE</b>		<b>96</b>

**Ares of Special Consideration**

The project has a payback schedule of 5 years or less.	0
The project ties into other existing or proposed projects.	0
There is demonstrated public support for the project.	1
One-time leveraging of outside funding is available for the project.	1
The project creates a partnership with other organizations.	0
The project increases or helps maintain level of service provided by the City.	<u>1</u>

**TOTAL PROJECT SCORE 99**



## **Attachment II**

### **FY 2012 – 2016 Proposed CIP**



**Proposed Capital Improvement Program  
FY 2012-2016**

	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
<b>Revenues</b>								
Transfer from General Fund	4,248,500	4,793,055	4,960,022	5,108,822	5,262,087	5,419,950	<b>25,543,936</b>	
FY 2010 Fund Balance Surplus	0	2,000,000	0	0	0	0	<b>2,000,000</b>	
Contribution from Albemarle County (CATEC)	37,500	12,500	0	0	114,500	0	<b>127,000</b>	Pending Adoption in County CIP program
Contribution from Albemarle County (Central Library)	201,500	56,500	175,000	75,000	0	0	<b>306,500</b>	Pending Adoption in County CIP program
Contribution from Schools (Small Cap Program)	200,000	200,000	200,000	200,000	200,000	200,000	<b>1,000,000</b>	
Contribution from UVA (Fontaine Ave Station)	0	750,000	0	0	0	0	<b>750,000</b>	Revenue was added per the Fire Agreement w/ UVA.
Federal/State Transportation Funds (Emmet St./250 Bypass Improvements)		0	4,700,000	0	0	0	<b>4,700,000</b>	Reflects when the City expects to receive the funds.
Federal/State Transportation Funds (Hillsdale Drive Connector)		0	500,000	0	0	0	<b>500,000</b>	Reflects when the City expects to receive the funds.
Federal Highway Funds (250 Bypass Interchange)	16,552,666	0	0	0	0	0	<b>0</b>	
State Revenue Sharing (250 Bypass Interchange)	5,633,500	0	0	0	0	0	<b>0</b>	
PEG Fee Revenue	45,000	45,000	45,000	45,000	45,000	45,000	<b>225,000</b>	
CY 2011 Bond Issue	6,935,484	0	0	0	0	0	<b>0</b>	
CY 2012 Bond Issue	0	15,589,500	0	0	0	0	<b>15,589,500</b>	
CY 2013 Bond Issue	0	0	10,390,496	0	0	0	<b>10,390,496</b>	
CY 2014 Bond Issue	0	0	0	6,778,554	0	0	<b>6,778,554</b>	
CY 2015 Bond Issue	0	0	0	0	5,699,368	0	<b>5,699,368</b>	
CY 2016 Bond Issue	0	0	0	0	0	4,254,147	<b>4,254,147</b>	
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$33,854,150</b>	<b>\$23,446,555</b>	<b>\$20,970,518</b>	<b>\$12,207,376</b>	<b>\$11,320,955</b>	<b>\$9,919,097</b>	<b>\$77,864,501</b>	
<b>Expenditures</b>								
<b>BONDABLE PROJECTS</b>								
<b>EDUCATION</b>	<b>Adopted</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>5 Year</b>	
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Total</u>	<u>Notes</u>
Lump Sum to Schools (City Contribution)	1,068,463	1,100,517	1,133,533	1,167,539	1,202,565	1,238,642	5,842,796	
City Schools HVAC Replacement Plan	500,000	500,000	750,000	750,000	750,000	750,000	3,500,000	Reduced FY14-16 funding by \$250K per year.
Charlottesville High School Football Bleachers	0	1,200,000	0	0	0	0	1,200,000	
<b>SUBTOTAL</b>	<b>\$1,568,463</b>	<b>\$2,800,517</b>	<b>\$1,883,533</b>	<b>\$1,917,539</b>	<b>\$1,952,565</b>	<b>\$1,988,642</b>	<b>\$10,542,796</b>	
<b>FACILITIES CAPITAL PROJECTS</b>								
<b>Project</b>	<b>Adopted</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>5 Year</b>	
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Total</u>	<u>Notes</u>
Lump Sum to Facilities Capital Projects	1,068,463	1,100,517	1,133,533	1,167,539	1,202,565	1,238,642	5,842,796	
Market Street Parking Garage Concrete Repairs	594,000	0	0	0	0	0	0	
City Facility HVAC Replacement	0	250,000	250,000	250,000	200,000	200,000	1,150,000	New project for FY12 in lieu of City Hall/Police Building HVAC project.
<b>SUBTOTAL</b>	<b>\$1,662,463</b>	<b>1,350,517</b>	<b>\$1,383,533</b>	<b>\$1,417,539</b>	<b>\$1,402,565</b>	<b>\$1,438,642</b>	<b>\$6,992,796</b>	
<b>PUBLIC SAFETY AND JUSTICE</b>								
<b>Project</b>	<b>Adopted</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>5 Year</b>	
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Total</u>	<u>Notes</u>
Bypass Fire Station Renovation	0	0	0	2,150,000	2,000,000	0	4,150,000	Moved initial funding from FY13 to FY14 in order to better align with the construction schedule.

	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Ivy Road/Fontaine Area Fire Station Replacement/Access Road	0	8,750,000	0	0	0	0	8,750,000	Increased by \$750K, which will be received in revenue for project from UVA.
Circuit Court Renovation	0	0	0	0	0	500,000	500,000	New project in FY12, the initial funding is to be used for architecture and design work.
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$8,750,000</b>	<b>\$0</b>	<b>\$2,150,000</b>	<b>\$2,000,000</b>	<b>\$500,000</b>	<b>\$13,400,000</b>	
<b>TRANSPORTATION AND ACCESS</b>	<b>Adopted</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>5 Year</b>	
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Total</u>	<u>Notes</u>
Undergrounding Utilities	100,000	100,000	100,000	100,000	100,000	100,000	500,000	
New Sidewalks	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000	
West Main Streetscape	0	350,000	350,000	350,000	350,000	350,000	1,750,000	
Street Reconstruction	1,504,558	1,534,694	1,565,735	1,597,707	1,630,638	1,664,557	7,993,331	
Old Lynchburg Road	0	3,000,000	0	0	0	0	3,000,000	Moved all funds to FY12 per Council.
Belmont Bridge - State Revenue Sharing Match		0	2,500,000	0	0	0	2,500,000	Funding in FY 2013 to align with the receipt of an equal amount of State revenue sharing dollars.
Hillsdale Drive Connector - State Revenue Sharing Match	0	0	500,000	0	0	0	500,000	Funding necessary to match funding awarded by the State.
Edgewood and Harris Street	0	0	500,000	0	0	0	500,000	New request added to FY13
Route 250 Bypass Interchange at McIntire - City Match	1,500,000	0	0	0	0	0	0	
<b>SUBTOTAL</b>	<b>\$3,404,558</b>	<b>\$5,284,694</b>	<b>\$5,815,735</b>	<b>\$2,347,707</b>	<b>\$2,380,638</b>	<b>\$2,414,557</b>	<b>\$18,243,331</b>	
<b>PARKS AND RECREATION</b>	<b>Adopted</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>5 Year</b>	
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Total</u>	<u>Notes</u>
Washington Park Pool/Bathhouse	100,000	500,000	0	0	0	0	500,000	Additional \$500K outside of what is being shown here was appropriated in FY10, bringing project total cost to \$1.1 million.
Rives Park Renovations	0	0	500,000	0	0	0	500,000	Funding was moved from FY12 to FY13 in order to help accommodate the acceleration of the Old Lynchburg Road project.
Azalea Park Renovations	0	0	375,000	375,000	0	0	750,000	Funding was moved out one year due to the acceleration of Old Lynchburg Road Project.
McIntire Park - Master Plan Implementation	0	250,000	250,000	300,000	0	0	800,000	
<b>SUBTOTAL</b>	<b>\$100,000</b>	<b>\$750,000</b>	<b>\$1,125,000</b>	<b>\$675,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,550,000</b>	
<b>SUBTOTAL BONDABLE PROJECTS</b>	<b>\$6,735,484</b>	<b>\$18,935,728</b>	<b>\$10,207,801</b>	<b>\$8,507,785</b>	<b>\$7,735,768</b>	<b>\$6,341,841</b>	<b>\$51,728,923</b>	
Bondable Contingency	200,000	378,715	204,156	170,156	154,715	126,837	1,034,578	Contingency equals 2% of total bondable projects.
<b>TOTAL BONDABLE EXPENDITURES</b>	<b>\$6,935,484</b>	<b>\$19,314,443</b>	<b>\$10,411,957</b>	<b>\$8,677,941</b>	<b>\$7,890,483</b>	<b>\$6,468,678</b>	<b>\$52,763,501</b>	

	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
<b>STATE AND FEDERAL FUNDED PROJECTS</b>								
<b>TRANSPORTATION AND ACCESS</b>								
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Emmet Street/250 Bypass Improvements		0	4,700,000	0	0	0	4,700,000	See FY 13 Federal/State revenue
Hillsdale Drive Connector		0	500,000	0	0	0	500,000	See FY 13 Federal/State revenue
Route 250 Bypass Interchange at McIntire - State and Federal Portion	22,186,166	0	0	0	0	0	0	
<b>SUBTOTAL</b>	<b>\$22,186,166</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>SUBTOTAL STATE AND FEDERAL PROJECTS</b>	<b>\$22,186,166</b>	<b>\$0</b>	<b>\$5,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,200,000</b>	
<b>NONBONDABLE PROJECTS</b>								
<b>EDUCATION</b>								
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>5 Year Total</u>	
School Small Capital Improvements Program	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	
<b>SUBTOTAL</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$1,000,000</b>	
<b>ECONOMIC DEVELOPMENT</b>								
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Economic Development (Strategic) Initiatives	103,000	250,000	257,000	265,225	273,182	281,377	1,326,784	
<b>SUBTOTAL</b>	<b>\$103,000</b>	<b>\$250,000</b>	<b>\$257,000</b>	<b>\$265,225</b>	<b>\$273,182</b>	<b>\$281,377</b>	<b>\$1,326,784</b>	
<b>NEIGHBORHOOD IMPROVEMENTS</b>								
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Neighborhood CIP Funds	100,000	50,000	50,000	50,000	50,000	50,000	250,000	
<b>SUBTOTAL</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$250,000</b>	
<b>FACILITIES CAPITAL PROJECTS</b>								
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
CATEC - General Facility Maintenance	31,669	32,619	33,598	34,606	35,664	36,734	173,221	
<b>SUBTOTAL</b>	<b>\$31,669</b>	<b>\$32,619</b>	<b>\$33,598</b>	<b>\$34,606</b>	<b>\$35,664</b>	<b>\$36,734</b>	<b>\$173,221</b>	
<b>TRANSPORTATION &amp; ACCESS</b>								
<u>Project</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Sidewalk Repair	296,851	212,180	218,545	225,101	231,854	238,810	1,126,490	
State Bridge and Highway Inspections	159,000	125,000	128,750	132,613	136,591	140,689	663,642	Beginning in FY12 Bridge Repair funding was removed from this project and placed in separate project.
Minor Bridge Repairs	0	200,000	206,000	212,180	218,545	225,102	1,061,827	Project was separated from Bridge Inspection funding and set at level equivalent to Proposed FY12 funding if projects had remained combined.
JPA Bridge - City Match	100,000	0	0	0	0	0	0	
Emmet Street/250 Bypass Improvements - City Match	0	0	500,000	0	0	0	500,000	Moved funding to FY13 in order to align with construction schedule.

	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
CAT Transit Bus Replacement Match	316,730	349,134	395,325	193,905	63,223	48,129	1,049,716	
Intelligent Transportation System	100,000	100,000	100,000	100,000	100,000	100,000	500,000	
City Wide Traffic Improvements	100,000	100,000	100,000	100,000	100,000	100,000	500,000	
Citywide ADA Improvements - Sidewalks and Curbs	100,000	100,000	100,000	100,000	100,000	100,000	500,000	
Bicycle Infrastructure	50,000	50,000	50,000	50,000	50,000	50,000	250,000	
Belmont Commercial Neighborhood Improvements	200,000	0	0	0	0	0	0	
<b>SUBTOTAL</b>	<b>\$1,422,581</b>	<b>\$1,236,314</b>	<b>\$1,798,620</b>	<b>\$1,113,799</b>	<b>\$1,000,213</b>	<b>\$1,002,729</b>	<b>\$6,151,675</b>	
<b>PARKS &amp; RECREATION</b>								
<u>Project</u>	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Parks and Schools Playground Renovations	103,000	106,090	109,273	112,551	115,927	119,406	563,247	
Trails and Greenway Development	77,250	79,568	81,955	84,414	86,946	89,554	422,437	
Urban Tree Preservation and Planting	50,000	51,500	53,045	54,636	56,275	57,963	273,419	
Parkland Acquisition	250,000	100,000	100,000	100,000	100,000	100,000	500,000	
<b>SUBTOTAL</b>	<b>\$480,250</b>	<b>\$337,158</b>	<b>\$344,273</b>	<b>\$351,601</b>	<b>\$359,148</b>	<b>\$366,923</b>	<b>\$1,759,103</b>	
<b>STORMWATER INITIATIVES</b>								
<u>Project</u>	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	
Neighborhood Drainage Projects	175,000	175,000	175,000	175,000	175,000	175,000	875,000	
Stormwater Initiatives	350,000	600,000	600,000	100,000	100,000	100,000	1,500,000	Added \$500K in funding to FY13.
<b>SUBTOTAL</b>	<b>\$525,000</b>	<b>\$775,000</b>	<b>\$775,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$2,375,000</b>	
<b>TECHNOLOGY INFRASTRUCTURE</b>								
<u>Project</u>	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	<u>Notes</u>
Communications Technology Account/Public Access	45,000	45,000	45,000	45,000	45,000	45,000	225,000	Funded through PEG Fees.
<b>SUBTOTAL</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$225,000</b>	
<b>OTHER GOVERNMENTAL COMMITMENTS</b>								
<u>Project</u>	<u>Adopted FY11</u>	<u>Proposed FY12</u>	<u>Projected FY13</u>	<u>Projected FY14</u>	<u>Projected FY15</u>	<u>Projected FY16</u>	<u>5 Year Total</u>	
YMCA Pool (City Share)	625,000	0	625,000	0	0	0	625,000	Funding was moved from FY12 to FY13 to align with the YMCA construction schedule.
Charlottesville Housing Fund	1,200,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	Any additional funding necessary to meet \$ amounts in report adopted by Council on February 1, 2010 will come from CDBG (\$400,000) and HOME fund (\$120,000).
Home Energy Conservation Grant Program	0	125,000	125,000	125,000	125,000	125,000	625,000	
<b>SUBTOTAL</b>	<b>\$1,825,000</b>	<b>\$1,125,000</b>	<b>\$1,750,000</b>	<b>\$1,125,000</b>	<b>\$1,125,000</b>	<b>\$1,125,000</b>	<b>\$6,250,000</b>	
<b>SUBTOTAL NONBONDABLE PROJECTS</b>	<b>\$4,732,500</b>	<b>\$4,051,091</b>	<b>\$5,253,491</b>	<b>\$3,460,231</b>	<b>\$3,363,207</b>	<b>\$3,382,763</b>	<b>\$19,510,783</b>	
Nonbondable Contingency	0	81,022	105,070	69,205	67,264	67,655	390,216	Contingency equals 2% of total bondable projects.
<b>TOTAL NONBONDABLE EXPENDITURES</b>	<b>\$4,732,500</b>	<b>\$4,132,113</b>	<b>\$5,358,561</b>	<b>\$3,529,435</b>	<b>\$3,430,471</b>	<b>\$3,450,419</b>	<b>\$19,900,999</b>	
<b>TOTAL PROJECT EXPENDITURES</b>	<b>\$33,854,150</b>	<b>\$23,446,555</b>	<b>\$20,970,518</b>	<b>\$12,207,376</b>	<b>\$11,320,955</b>	<b>\$9,919,096</b>	<b>\$77,864,500</b>	
<b>Funding Gap</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

## **Attachment III**

# **Proposed FY 2012 CIP Revenue and Expenditure Description Summary**



# **Proposed FY 2012 CIP Revenue and Expenditure Description Summary**

## **Revenue Summary**

Total revenues for FY 2012, **\$23,446,555**, are broken down as follows:

- 1) The General Fund transfer to the Capital Fund is proposed at a total of \$4,793,055.
- 2) FY 2010 Fund Balance Surplus funding of \$2.0 million is proposed for the FY 2012 CIP.
- 3) A contribution from Albemarle County of \$69,000 for the County's portion of expenses related to the major facility improvements at CATEC and the Central Library.
- 4) The annual \$200,000 contribution from the Charlottesville City Schools for their Small Capital Improvement Program. There is a corresponding \$200,000 project on the expenditure side for this purpose.
- 5) A contribution from the University of Virginia of \$750,000 to be used for the Fontaine Area Fire Station project.
- 6) PEG Fee revenue of \$45,000 which is received as part of the franchise agreement with Comcast.
- 7) The \$15.6 M in bond revenue is a bond issuance that will take place during CY 2012 to pay for those projects deemed bondable.

## **Expenditure Summary**

### **Bondable Projects**

Total expenditures for the FY 2012 Bondable projects, **\$18,935,728**, are broken down as follows:

#### ***Education***

- 1) Lump Sum to Schools Proposed FY 12– \$1,100,517  
This sum is the yearly appropriation to the City Schools for their Capital Program. Some of the items covered by this appropriation include: CHS Football Field Lighting Replacement; Johnson Building Envelope Restoration; Venable Restroom Reonvations; and Systemwide Interior Painting.  
The balance for the lump sum to schools account as of November 11, 2010 is \$2,906,213.

- 2) Schools HVAC Replacement Plan Proposed FY 12– \$500,000  
Facilities Maintenance has developed a 20-year plan for the replacement of HVAC equipment. Each piece of equipment has a predictable life cycle, beyond which failure becomes imminent. All aging equipment will be replaced with the most energy-efficient option available on the market, resulting in direct and lasting cost savings.  
The balance for this project as of November 11, 2010 is \$764,043.
- 3) CHS Football Bleacher Replacement Proposed FY 12– \$1,200,000  
The replacement of all bleachers at the CHS Football field due to steel pitting and corrosion which is common throughout both bleacher structures, and in some isolated locations, corrosion at the steel connections has advanced to the point of failure. Also, the existing bleachers are not in full compliance with current building and ADA codes. The replacement bleachers will correct this deficiency and bring the bleachers into full compliance.

### ***Facilities Capital Improvements***

- 1) Lump Sum to Facilities Capital Projects Proposed FY 12– \$1,100,517  
In FY 2012, Facilities Capital Projects has been allocated a lump sum of \$1,100,517 in order to fund improvements and repairs to various City owned facilities. These include: Central Library elevator upgrades and second elevator installation; Window replacement at CATEC and the Jessup House; Circuit Court masonry and retaining wall repairs; Systemwide Facility Condition Assessments; Parks and Rec. Shop Building roof improvements; and any other repairs deemed to be necessary in order to preserve the City's properties.  
The balance for lump sum to facilities account as of November 11, 2010 is \$2,281,673.
- 2) City Building HVAC Replacement Plan Proposed FY 12– \$250,000  
This is a new project in FY 2012 that has not been funded in previous fiscal years. Similar to what is being done with the City Schools, Facilities Maintenance has developed a plan for the replacement of HVAC equipment. Each piece of equipment has a predictable life cycle, beyond which failure becomes imminent. All aging equipment will be replaced with the most energy-efficient option available on the market, resulting in direct and lasting cost savings.

### ***Public Safety and Justice***

- 1) Fontaine Area Fire Station Replacement Proposed FY 12– \$8,750,000  
These funds will cover the cost of the design and construction of the new Fontaine Fire Station. The Fontaine Station includes the complete replacement and relocation of the existing Ivy Fire Station. Relocation of the facility, in close coordination with the



University of Virginia, will result in a facility that can provide quicker response times to a broader spectrum of the served population.

The balance for this project as of November 11, 2010 is \$3,287,098.

### ***Transportation and Access***

- 1) Undergrounding Utilities Proposed FY 12– \$100,000  
The funding for Undergrounding Utilities will be used to design and construct underground utility projects coordinated with private development. These funds will be used to create partnerships with private industry where our dollars can complete a much more significant project. These funds will give the City the opportunity to complete more substantial undergrounding projects, at a very nominal cost to the City as compared to completing these projects with only City funds.  
The balance for this project as of November 11, 2010 is \$0.
  
- 2) New Sidewalks Proposed FY 12 - \$300,000  
This funding attempts to remedy the gaps that remain throughout the sidewalk infrastructure of the City. Priorities are given to completing the sidewalk network around schools, parks, business centers and community amenities such as libraries, post offices, etc. Project locations will be approved by the Planning Commission and City Council.  
The balance for this project as of November 11, 2010 is \$528,853.
  
- 3) West Main Streetscape Proposed FY 12 - \$350,000  
This project will allow the City to address design and construction of improvements to West Main Street by partnering with private developers. This funding will be used to enhance the overall look as well as the usability of West Main Street for all modes of travel (i.e., by private automobile, transit, foot, or bicycle).  
The balance for this project as of November 11, 2010 is \$0.
  
- 4) Old Lynchburg Road Improvements Proposed FY 12 - \$3,000,000  
This money is for the design and construction Old Lynchburg Road (OLR) from Jefferson Park Avenue to Azalea Park. Roadway will be two-lane with curbing, sidewalk along one side and an in-road bike lane uphill from Azalea Park to JPA. Project will also consist of drainage improvements through a new storm sewer system in public right of way which in turn relieves an aging, privately- maintained storm sewer system. This project has been escalated per a commitment from City Council. All future funding for this project has been moved to FY 2012. In the FY 2011 – 2015 CIP, funding for this project was spread over three fiscal years (FY12-14).  
The balance for this project as of November 11, 2010 is \$10,345.
  
- 5) Street Reconstruction Projected FY 12 Cost – \$1,534,694  
These funds will be used to repair street problems that occur during the year, such as potholes, and support additional street milling and paving projects that are a major part of maintaining the City’s aging infrastructure. This is also part of a dollar match for the over \$2,000,000 received from VDOT.  
The balance for this project as of November 11, 2010 is \$12,051.

## ***Parks and Recreation***

- 1) Washington Park Pool/Bathhouse Proposed FY 12– \$500,000  
This project is the continuation of \$1.1 million in repairs to pool and the aged bath house at the Washington Park swimming pool that began in the winter of 2008. Additional needs now include replacement of windows, roof skylights, and interior lighting. Installation of an energy efficient solar hot water system (domestic water) is proposed. Select ADA improvements will also be made to the bath house, as well as the installation of new wall tile in the showers, toilets, dressing rooms and hallways. Roof repairs, site signage, and a new bicycle rack are also included. Repairs to the pool itself began in early FY 2011 after the pool had been closed for the season.  
The balance for this project as of November 11, 2010 is \$57,534.
  
- 2) McIntire Park – Master Plan Implementation Proposed FY 12– \$250,000  
These funds represent a continuing commitment to set aside funds for the future development of McIntire Park. The amount of funding requested in FY 2011 and beyond is designed to be timed with the expected completion of a Master Plan for the eastern side of the park and other improvements at the interchange.  
The balance for this project as of November 11, 2010 is \$83,648.
  
- 3) Rives Park Renovations Proposed FY 12– \$0  
Renovations to Rives Park will be undertaken following the Park Master Plan process that was undertaken by the Parks and Recreation Department in the Fall of 2007. The park currently contains playground equipment and athletic field amenities that require replacement and/or renovation. The addition of a restroom facility in this park is also required. Funding for this project was moved from FY 2012 to FY 2013 in order to help accommodate the acceleration of the Old Lynchburg Road project.
  
- 4) Azalea Park Renovations Proposed FY 12– \$0  
Renovations to Azalea Park will be undertaken following the Park Master Planning process that was completed in the winter of 2009-10. The park currently contains playground equipment, athletic field amenities and an off-leash dog area that require replacement and/or renovation. The addition of a restroom facility in this park is also required. Renovations to the park consistent with the adopted Master Plan will take place in a phased manner two fiscal years. Initial funding for this project was moved from FY 2012 to FY 2013 in order to help accommodate the acceleration of the Old Lynchburg Road project.

## **Non-bondable Projects**

Total expenditures for the FY 2012 Non-Bondable projects, **\$4,051,091**, are broken down as follows:

### ***Education***

- 1) Schools Small Capital Improvements Proposed FY 12– \$200,000  
This sum is to cover the some of the small capital improvement projects within the various City Schools. This expenditure item is offset by a corresponding dedicated revenue source from the Schools.  
The balance for this project as of November 11, 2010 is \$435,363.

### ***Economic Development***

- 1) Economic Development (Strategic) Initiatives Proposed FY 12– \$250,000  
The City has a history of funding a strategic investments fund so that a ready source of funds is available when unique opportunities arise. The strategic initiative funds are critical to the economic development efforts of the City. These efforts include marketing, business retention, small business support, incubator support, sponsorship of job fairs and workforce development. These funds are also used to assist in the long term strategic improvements, to grow and expand the tax base, as well as allowing the City to respond quickly to take advantage of a variety of strategic opportunities.  
The balance for this project as of November 11, 2010 is \$1,429,228.

### ***Neighborhood Improvements***

- 1) Neighborhood CIP Funds Proposed FY 12– \$50,000  
This project is lump sum CIP project money to address various neighborhood capital improvement requests. Projects are requested by residents on behalf of neighborhood betterment and completed in accordance with City Procurement Guidelines. This program allows for funds to be used for various capital projects solicited by neighborhoods or determined as needed by Council that are not otherwise covered in the traffic calming/sidewalk/drainage programs. This project was reduced from the \$100,000 budget in the FY 2011 CIP due to the fact that it is now being done as a 50/50 cost share between the City and the neighborhoods requesting the projects.  
The balance for this project as of November 11, 2010 is \$96,925.

### ***Facilities Capital Improvements***

- 1) CATEC – General Facility Maintenance Proposed FY 12– \$32,619  
This amount is the annual appropriation for improvements to the Charlottesville-Albemarle Technical Education Center. This appropriation is required by an agreement between the Charlottesville City School System and Albemarle County.  
The balance for this project as of November 11, 2010 is \$135,598.

## ***Transportation and Access***

- 1) Sidewalk Repair and Improvements Proposed FY 12– \$212,180  
This project funds the repair of the City’s existing sidewalks. Sidewalk repairs are necessary to keep existing infrastructure safe and hazard free and are necessary for completion of the pedestrian network which in turn is needed to balance sound transportation alternatives. When the tripping hazards, gaps, and broken sidewalks are repaired it helps to minimize the liability of the City.  
The balance for this project as of November 11, 2010 is \$621,239.
- 2) State Bridge Inspections Proposed FY 12– \$125,000  
This project is the continuation of the required State inspections of the various bridges throughout the City. VDOT requires bridge inspection reports on numerous structures be submitted annually. Previously this project was combined with the Minor Bridge Repair project under the title State Bridge and Highway Priorities. The projects were separated to show the true cost of doing inspections and the cost of bridge maintenance.  
The balance for this project as of November 11, 2010 is \$794,643, which includes both Bridge Inspection and Bridge Repair funding.
- 3) Minor Bridge Repairs Proposed FY 12– \$200,000  
This is a new project that was previously combined with the Minor Bridge Repair project under the title State Bridge and Highway Priorities. The projects were separated to show the true cost of doing inspections and the cost of bridge maintenance. This project is the continuation of the required maintenance of the various bridges throughout the City. This request is for lump sum CIP project money to rehab/maintain citywide bridge projects.
- 4) City Match Requirement for CAT Transit Bus Replacement Proposed FY 12– \$349,134  
The matching funds are to leverage Federal and State capital grant funding for bus purchases. In FY 2012, CAT Bus & Bus-Related Purchases will include: 2 Trolleys, 2 Hybrid Buses, and one mini-bus. For cost projections it is assumed that the federal share is 80 percent, the state share is 4 percent, and the City share is 16 percent.  
The balance for this project as of November 11, 2010 is \$638,340.
- 5) Intelligent Transportation System Proposed FY 12– \$100,000  
This project money is programmed to complete the citywide ITS project. The project coordinates the citywide signal system on priority basis of business corridors. The project includes additional cameras and/or variable message boards. The benefits of this project could be more efficient traffic flow on business corridors; minimizing cut-through traffic in neighborhoods; relieving congestion; and making pedestrian and bike travel safer.  
The balance for this project as of November 11, 2010 is \$188,589.
- 6) City Wide Traffic Improvements Proposed FY 12– \$100,000  
This CIP project money will be used to address various traffic issues and neighborhood traffic calming issues. Projects would include re-striping pavements, reconfiguring intersections, rephasing traffic signals, and other creative retrofitting to existing

operations in lieu of building new roads. All potential projects will be discussed at Traffic Meetings to include NDS, police, fire, parks/trails planner, and public works. Traffic calming projects would be approved by residents and completed in accordance with the adopted Traffic Calming Guidelines.

The balance for this project as of November 11, 2010 is \$232,889.

- 7) Citywide ADA Improvements - Sidewalks and Curbs Proposed FY 12– \$100,000

This project would provide handicapped accessibility at various locations throughout the City allowing the City to meet federally required guidelines for handicapped access.

The balance for this project as of November 11, 2010 is \$253,236.

- 8) Bicycle Infrastructure Proposed FY 12– \$50,000

This project addresses various bicycle access and safety issues on City streets. Potential projects will be vetted through the Bicycle and Pedestrian Safety Committee as well as at Traffic Meetings to include NDS, police, fire, parks/trails planner, and public works. Projects would include re-striping pavements, reconfiguring intersections, additional bicycle detection at traffic signals, signing, and other creative retrofitting to existing streets.

The balance for this project as of November 11, 2010 is \$35,495.

### ***Parks and Recreation***

- 1) Parks and Schools Playground Renovations Proposed FY 12– \$106,090

This project includes the replacement of the City Parks playground equipment and of playground equipment at Charlottesville City School Parks, to ensure user safety and comply with current codes. Several of the City and School's playgrounds are currently not in compliance with the National Playground Safety Code. This project will provide improved safety for the residents who use playgrounds daily.

The balance for this project as of November 11, 2010 is \$73,075.

- 2) Trails and Greenway Development Proposed FY 12– \$79,568

This project is the result of reallocated capital funds at the direction of City Council in February 2006. Parks and Recreation is currently managing this program and has moved forward on a number of fronts, new construction through Safe Routes to School funds around Buford Middle School and at Venable School, in McIntire Park along the 250 bypass for a commuter trail, and the improvement of connections to existing trails through the site plan review process. Trails were the # 1 priority as defined by the citizens in a citizen survey conducted as part of the Parks and Recreation Needs Assessment in 2005.

The balance for this project as of November 11, 2010 is \$75,902. (Represents unallocated balance – over \$1.3 million reserved for specific trail projects)

- 3) Urban Tree Preservation and Planting Proposed FY 12– \$51,500

The protection of the Urban Tree Canopy has a direct affect upon air quality, stormwater management and quality of life for City residents and is a highly held value among residents of the City. These funds are used for preventive work and the preservation of

the tree canopy, through finalizing a street tree inventory in the city, assessing problem trees and further defining action strategies toward the protection of the tree canopy. Working with the Institute for Environmental Negotiation at the University of Virginia, Parks and Recreation Staff and the Urban Forester have begun drafting an Urban Forest Management Plan, scheduled to be completed by the end of 2008. These funds will also be used for the procurement of replacement trees and the planting of new trees in areas of where invasive species are prevalent and along riparian buffers to enhance water quality and stormwater management strategies.

The balance for this project as of November 11, 2010 is \$313,475.

- 4) Parkland Acquisition Proposed FY 12– \$100,000  
These funds will be used to pursue land acquisition opportunities to preserve open space, protect natural resources and improve riparian buffers and provide future trail connections.  
The balance for this project as of November 11, 2010 is \$344,739.

### ***Stormwater Initiatives***

- 1) Neighborhood Drainage Projects Proposed FY 12– \$175,000  
These funds are used to partner with City property owner funding to solve neighborhood drainage and flooding issues on residential properties that have never been budgeted on their own merit before. Cost participation by City residents makes the City funds go further.  
The balance for this project as of November 11, 2010 is \$96,508.
- 2) Stormwater Initiatives Proposed FY 12– \$600,000  
These funds will be used to address the strategic inspection and rehabilitation of the existing public stormwater infrastructure. The City has an aging stormwater infrastructure (consisting of over 50 miles of pipes) and currently approximately 13 miles of corrugated metal and vitrified clay pipes have been identified as being in need of immediate repair or replacement based on deterioration of the pipes. Funds will also be use to increase the capacity of the stormwater system, where additional capacity is deemed necessary. In previous CIP's, FY 2012 was the final year of funding this project at the \$600,000 level, at which point the discussion on implementing a Stormwater Utility Fee would be revisited. However, an additional year of \$600,000 level funding has been added in FY 2013 given the continued uncertainly or probability of revisiting the Stormwater Utility fee within the next year.  
The balance for this project as of November 11, 2010 is \$439,926.

### ***Technology Infrastructure***

- 1) Communications Technology Account/  
Public Access Television Proposed FY 12– \$45,000  
This funding will allow the City to continue upgrading and improving its cable network services and programming to the citizens by providing technology equipment and maintenance of that equipment to the Public Access Offices at CATEC; providing technology and equipment to Channel 10 located in City Hall.  
The balance for this project as of November 11, 2010 is \$35,684.

## ***Other Governmental Commitments***

- 1) Charlottesville Housing Fund Proposed FY 12– \$1,000,000  
The mission of this program, as adopted by City Council’s Housing Advisory Committee in November 2006, is to meet the housing challenges facing our residents by dedicating, consolidating and expanding financial support for the preservation and production of affordable housing in our community. The City is working to accomplish the goal adopted by Council in February 2010 for growing of supported affordable housing stock to 15% of overall housing stock by 2025. Any additional funding necessary to meet the funding amounts presented in the report that was adopted by Council on February 1, 2010 will come from CDBG (\$400,000) and HOME fund (\$120,000).  
The balance for this project as of November 11, 2010 is \$1,276,629.
  
- 2) Home Energy Conservation Grant Program Proposed FY 12– \$125,000  
The Home Energy Conservation Grant Program is a grant/loan program for residential owner-occupied housing that would fund energy conservation measures for the recipients by either providing a grant to low income families, or a low interest loan to non low income families, as incentive for energy conservation. The intent of the program is to provide savings on utilities; to facilitate low income families to be able to afford energy saving measures; and to reduce the usage of nonrenewable energy.  
The balance for this project as of November 11, 2010 is \$241,393.
  
- 3) YMCA Pool – City Share Proposed FY 12– \$0  
The City’s Ground Lease with the YMCA states that if City commits to a future capital contribution of \$1,250,000 for construction of the family aquatics center, then the YMCA agrees to include at least six yard competitive swimming lanes and a one meter board and diving well and give the Charlottesville High School swim team priority access to those six lanes. In FY 2011 half of the required match (\$625,000) was budgeted. The remainder of the funding has been moved from FY 2012 to FY 2013 to align with the YMCA construction schedule.  
The balance for this project as of November 11, 2010 is \$625,000.

## ***CIP Contingency Account***

- 1) CIP Contingency Account Proposed FY 12– \$459,737  
The CIP Contingency account is used to make up for funding shortfalls associated with any CIP project and reflects 2% of proposed project funding. Shortfalls could be caused by a variety of factors, such as a rise in fuel costs, an unexpected change in scope of a project or a non-competitive bidding market which causes bids to come in over what was originally budgeted for the project. The CIP Contingency account is also used for emergency projects that arise throughout the fiscal year.  
The balance for this project as of November 11, 2010 is \$3,605,943.

## **Attachment IV**

### **FY 2012 – 2016 Unfunded CIP Projects List**





### FY 2012-2016 Capital Improvement Program Unfunded List

Project Title	Requested FY 12	Requested FY 13	Requested FY 14	Requested FY 15	Requested FY 16	5 Year Total	Notes/Comments
<b>Facilities - City Schools</b>							
School Building HVAC	-	-	250,000	250,000	250,000	<b>750,000</b>	Represents the difference between amount requested and amount proposed in FY12-16 CIP.
CHS Synthetic Turf Field - City Match	100,000	-	-	-	-	<b>100,000</b>	Recommend that this project be funded through Schools Lump Sum.
CHS Baseball Diamond Renovation	200,000	-	-	-	-	<b>200,000</b>	Recommend that this project be funded through Schools Lump Sum.
CHS Running Track Resurfacing	100,000	-	-	-	-	<b>100,000</b>	Recommend that this project be funded through Schools Lump Sum.
<b>Facilities Management</b>							
City Hall & Police Building HVAC	370,000	300,000	-	-	-	<b>670,000</b>	Proposed new City Facility HVAC project in lieu of this project.
Central Library Renovation	-	-	-	500,010	7,278,832	<b>7,778,842</b>	This is a joint project between the City and County and currently is not in the County CIP.
Circuit Court Renovation	1,050,000	11,950,000	-	-	-	<b>13,000,000</b>	Proposed \$500K in FY16 for architecture and design work but further discussions on this project are necessary based upon the Court Study Report.
PW Yard Relocation - Phase II	165,000	1,935,000	-	-	-	<b>2,100,000</b>	
<b>Neighborhood Development Services</b>							
Minor Bridge Repairs	175,000	169,000	162,820	156,455	149,898	<b>813,173</b>	Represents the difference between amount requested and amount in FY12-16 CIP. The amounts proposed in the FY12-16 CIP are the same as the amounts contained in FY11-15 CIP.
NS Bridge Replacement	500,000	500,000	500,000	500,000	500,000	<b>2,500,000</b>	JPA and Belmont Bridge replacements are the first priority. The City will revisit this project once those projects are completed.
<b>Stormwater Initiatives</b>							
Stormwater Initiatives	-	-	500,000	500,000	500,000	<b>1,500,000</b>	Represents the difference between the amount requested and the amount proposed in the FY12-16 CIP.
<b>Parks and Recreation</b>							
Lee Park Infrastructure Renovations	-	750,000	-	-	-	<b>750,000</b>	Project is being reexamined to adjust for possible changes in timing and scope.
<b>Public Works - Transit</b>							
Barracks Station	336,000	-	-	-	-	<b>336,000</b>	State and Federal grants are required to complete this project and have not been secured at this time.

**FY 2012-2016 Capital Improvement Program Unfunded List**

<b>Project Title</b>	<b>Requested FY 12</b>	<b>Requested FY 13</b>	<b>Requested FY 14</b>	<b>Requested FY 15</b>	<b>Requested FY 16</b>	<b>5 Year Total</b>	<b>Notes/Comments</b>
Fashion Square Bus Stop	67,200	-	-	-	-	<b>67,200</b>	Project is to be funded 100% by Albemarle County and is currently not in the County CIP.
School Pupil Bus and Bus Related	377,906	364,650	382,884	412,075	448,799	<b>1,986,314</b>	School Pupil Bus replacement is currently funded in the General Fund and will continue as such.
<b>Public Works</b>							
Street Reconstruction	1,208,541	2,369,335	2,650,565	2,960,590	1,904,118	<b>11,093,149</b>	Represents the difference between the amount requested and the amount proposed in FY12-16 CIP.
Minor Bridge Repairs	75,000	75,000	75,000	75,000	75,000	<b>375,000</b>	This project is to be combined with the Minor Bridge Repairs project that was submitted by NDS.
Traffic Sign Reflectivity	75,000	60,000	60,000	60,000	60,000	<b>315,000</b>	Will be funded in operational budget and supplemented with FY10 carry over funding.
<b>Total for all Requests</b>	<b>4,799,647</b>	<b>18,472,985</b>	<b>4,581,269</b>	<b>5,414,130</b>	<b>11,166,647</b>	<b>44,434,678</b>	

# Attachment V

## Final Project Criteria Scoring



## FY 2012 - 2016 Capital Improvement Program New and Modified Project Criteria Scoring

PROJECT	REQUESTING DEPARTMENT	Criteria #1 Legal Mandate WEIGHT = 5	Criteria #2 Public Health and Safety WEIGHT = 3	Criteria #3 Council Adopted Strategic Vision WEIGHT = 3	Criteria #4A Comprehensive Plan WEIGHT = 4	Criteria #4B Comprehensive Plan WEIGHT = 4	Criteria #5 Infrastructure Investment/Protection WEIGHT = 3	Criteria #6 Environmental Sustainability WEIGHT = 2	Criteria #7 Encouragement of Economic Development WEIGHT=2	Criteria #8 Operational Finances/ Revenue Generation WEIGHT=1	Additional Criteria Areas of Special Consideration WEIGHT=1	TOTAL CRITERIA SCORE
Belmont Bridge Revenue Sharing City Match	NDS	25	15	15	20	0	15	0	10	3	4	107
Lee Park Infrastructure	Parks and Recreation	0	9	15	20	20	15	6	10	3	1	99
NS Bridge Repalcement	NDS	25	15	15	20	0	15	0	0	5	0	95
Street Reconstruction	PW - Public Service	0	9	15	20	20	15	0	10	3	2	94
Barracks Road Station	Public Works - Transit	0	9	15	20	20	9	10	0	3	5	91
Hillsdale Multi-Modal Corridor Revenue Sharing Match	NDS	0	9	15	20	20	9	0	10	3	5	91
Bridge Inspections	NDS	25	9	15	20	0	15	0	0	5	1	90
Old Lynchburg Road	NDS	0	15	15	20	20	9	10	0	0	1	90
CHS Synthetic Turf Field - Cost Share	Parks and Recreation	0	0	15	20	20	15	10	0	5	4	89
Fashion Square Bus Stop	Public Works - Transit	0	9	15	20	20	9	6	0	3	5	87
Minor Bridge Maintenance	PW - Public Service	0	15	15	20	0	15	0	10	5	1	81
Traffic Sign Refelctivity	PW - Public Service	25	9	15	20	0	9	0	0	0	2	80
CHS Baseball Diamond Renovation	Schools	0	15	15	20	0	15	6	0	3	1	75
City Hall and Police Building HVAC	Facilities	0	9	15	20	0	15	10	0	5	1	75
Central Library Renovation	Library	0	9	15	20	0	15	6	0	3	3	71
Minor Bridge Repairs	NDS	0	15	15	20	0	15	0	0	5	1	71
Pupil Transportation Bus and Bus Related Purchases	Public Works - Transit	0	9	15	20	0	15	6	0	3	3	71
CHS Running Track Resurfacing	Schools	0	9	15	20	0	15	6	0	3	1	69
PW Yard Relocation Phase II	Facilities	0	0	15	20	0	15	10	0	3	1	64
Edgedwood Road and Harris Street	NDS	0	9	15	20	0	15	0	0	0	4	63
Circuit Court Renovation and Expansion	Facilities	0	15	15	0	0	15	10	0	0	1	56

**Attachment VI**  
**Project Request Forms**



City of Charlottesville  
 FY 2012 - 2016 Capital Improvement Program  
**Existing Project Request Form**

(1) Project Title

(2) Project (WBS) Number

(3) Project Manager

(4) Requesting Department Head

(5) Estimated Project Start Date

(6) Estimated Project Completion Date

<u>(7) Requested Project Funding</u>	Approved FY 07 - 11	Projected FY 12	Projected FY 13	Projected FY 14	Projected FY 15	Projected FY 16	Requested 5 Year Total	Request Status
							-	Currently in 5 Year CIP

(8) Known Project Cost

Approved FY 07 - 11	Projected Cost FY 12 - FY 16	Projected Cost Beyond FY 16	KNOWN PROJECT COST
			-

(9) Revenue Sources

	Approved FY 07 - 11	Projected Revenue FY12 - FY 16	Projected Revenue Beyond FY 16	KNOWN PROJECT REVENUE
<i>City</i>				-
<i>Federal</i>	-	-	-	-
<i>State</i>	-	-	-	-
<i>County</i>	-	-	-	-
<i>Other</i>	-	-	-	-
<b>REVENUE TOTAL</b>	-	-	-	-

**(10) Project Description**

Provide a detailed description and history of the project.

**(11) Project Changes**

List all changes to the project (timing, scope, funding, ect.) since the submission of the original project request?

City of Charlottesville  
FY 2012 - 2016 Capital Improvement Program  
**Existing Project Request Form**

**(12) Alternate Scope(s) to Project**

Is there an alternative method for completing the project, such as, spreading the project over more than one fiscal year, using different materials, completing the project in different phases, or only completing a portion of the original project request?

**(13) PLEASE ATTACH A PICTURE OR MAP TO BETTER EMPHASIZE WHAT IS BEING ADDRESSED BY THE REQUESTED PROJECT**

Paste picture(s) or map here.

**City of Charlottesville**  
**FY 2012 - 2016 Capital Improvement Program**  
**New or Modified Project Request Form**

(1) Project Title

(2) Project (WBS) Number if Existing Project

(3) Project Manager

(4) Requesting Department Head

(5) Estimated Project Start Date

(6) Estimated Project Completion Date

<u>(7) Requested Project Funding</u>	Approved FY 07 - 11	Projected FY 12	Projected FY 13	Projected FY 14	Projected FY 15	Projected FY 16	Requested 5 Year Total	Request Status
	-	-	-	-	-	-	-	

(8) Known Project Cost

Approved FY 07 - 11	Projected Cost FY 12 - FY 16	Projected Cost Beyond FY 16	KNOWN PROJECT COST
-	-	-	-

(9) Revenue Sources

	Approved FY 07 - 11	Projected Revenue FY12 - FY 16	Projected Revenue Beyond FY 16	KNOWN PROJECT REVENUE
<i>City</i>	-	-	-	-
<i>Federal</i>	-	-	-	-
<i>State</i>	-	-	-	-
<i>County</i>	-	-	-	-
<i>Other</i>	-	-	-	-
<b>REVENUE TOTAL</b>	-	-	-	-

(10) Project Criteria Scoring

<i>Legal Mandate</i>	<i>Health and Safety</i>	<i>Council Strategic Vision</i>	<i>Comprehensive Plan 4A</i>	<i>Comprehensive Plan 4B</i>
<i>Infrastructure Investment</i>	<i>Environmental Sustainability</i>	<i>Economic Development</i>	<i>City Finances</i>	<i>Special Considerations</i>



**City of Charlottesville**  
**FY 2012 - 2016 Capital Improvement Program**  
**New or Modified Project Request Form**

**(11) Project Description**

Provide a detailed description and history of the project.

**(12) Project Changes**

List all changes to the project (funding, timing, scope, ect.) since the submission of the original project request?

**(13) Criteria #1 - Legal Mandate**

Explain and justify the score for this criteria.

**(14) Criteria #2 - Public Health and Safety**

Explain and justify the score for this criteria.

**City of Charlottesville**  
**FY 2012 - 2016 Capital Improvement Program**  
**New or Modified Project Request Form**

**(15) Criteria #3 - City Council Adopted Strategic Vision**

Explain and justify the score for this criteria.

**(16) Criteria #4A - Comprehensive Plan Goals**

Explain and justify the score for this criteria.

**(17) Criteria #4B - Comprehensive Plan Priorities**

Explain and justify the score for this criteria.

**(18) Criteria #5 - Infrastructure Investment / Protection**

Explain and justify the score for this criteria.

**(19) Criteria #6 - Environmental Sustainability/LEEDS Building Certification**

Explain and justify the score for this criteria.

**City of Charlottesville**  
**FY 2012 - 2016 Capital Improvement Program**  
**New or Modified Project Request Form**

**(20) Criteria #7 - Encouragement of Economic Development**

Explain and justify the score for this criteria.

**(21) Criteria #8 - Impact on City Operational Finances / Revenue Generation**

Explain and justify the score for this criteria.

**(22) Areas of Special Consideration**

Explain and justify the score for this criteria.

**(23) Alternate Scope(s) to Project**

Is there an alternative method for completing the project, such as, spreading the project over more than one fiscal year, using different materials, or only completing a portion of the original project request?

**City of Charlottesville**  
**FY 2012 - 2016 Capital Improvement Program**  
**New or Modified Project Request Form**

**(24) PLEASE ATTACH A PICTURE OR MAP TO BETTER EMPHASIZE WHAT IS BEING ADDRESSED BY THE REQUESTED PROJECT**

Paste picture(s) or map here.

